

North Summit Fire District  
Meeting Minutes  
Board of Commissioners  
Thursday, September 9, 2015  
7pm  
Coalville Fire Station  
86 E. Center Street  
Coalville, UT 84017

Roll call: Board members Gale Pace, Dick Butler, Melvin Richins, Marci Hansen - Arlin Judd excused.  
Chief Ken Smith, PIO Tyler Rowser, Mark Robertson, Marc Giauque

Review and approve minutes from August meeting: One needed change to a sentence referring to the Wanship Ditch company, should refer to the Wanship Mutual Water company. Motion to approve amended minutes by Dick Butler, 2<sup>nd</sup> Melvin Richins. Motion passes.

Operations, Chief Ken Smith:

Chief Smith told the board that fire calls have slowed down, especially brush fires. He stated the terminal set up for the District 2 truck is in and working well, and that the district has purchased a mi-fi hotspot and a phone that both need to be activated. They'll be used in the Officer duty truck. Chief Smith told the board that they've been working to finalize the permit to build the temporary station in Tollgate Canyon. He told the board he's still optimistic they will have it in before winter. Chief Smith stated fire danger is running very high right now in some areas with concern that a fire could run. He said that the long range weather forecast indicates a wetter than normal fall season but that during the upcoming week, high temperatures and windy conditions are expected. The Chief also updated the board on the Fire Corps, with seven people now in place and some people working on doing data entry.

For his yearly report, the Chief stated he's made progress on four major goals, including recruiting, officer of the day program, implementing standard operating guidelines and filling day shifts.

For his 5 year plan, the Chief said it's still in place, with only a few modifications, including finding a creative way to upgrade station interiors without incurring long-term debt.

He said by the end of the year he wants a complete check of standard operating guidelines and a skill set check-off sheet, complete planning for Tollgate station and a complete remodel of St. 21 for overnight accommodations for responders. By 2017 he hopes to have the engine bays down for St. 24 and he wants to institute a Jr. firefighter program of some kind. He also hopes to finish the transformation of the ambulance the district purchased, into a brush truck. He also hopes to replace the chassis for R24 and WT 21.

Financial report, Mark Robertson:

The board discussed the change in cost for the flag pole at Henefer from \$1000 to \$3200. He told the board the district ordered a stainless flag pole, similar to the one that was bought for Coalville. Marci Hansen asked about a \$5200 charge for the Visa. Mr. Robertson stated it was a charge for the visa, most of which was for vehicle repairs. Marci Hansen also asked about debt service and was told it was for

payments on the generators. Motion to approve financial statement by Marci Hansen, 2<sup>nd</sup> Dick Butler. Motion passed.

Other business: No other business was discussed

Adjourn: Motion made by Dick Butler, 2<sup>nd</sup> by Melvin Richins. Motion passed.